

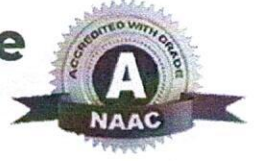


# Sri Venkateshwaraa Dental College

(Recognized by Dental Council of India ; Affiliated to Pondicherry University)

(A Unit of Ramachandra Educational Trust)

Ariyur, Puducherry - 605 102



Ref.No.SVDC/IQAC/2024-25/01

Date:23.05.2025

## CIRCULAR

The 1st Internal Quality Assurance Cell (IQAC) meeting for the academic year for 2025 will be held on 28<sup>th</sup> May 2025 between 2.30PM – 4.00PM in SVDC Meeting Room. All members of IQAC are requested to attend the meeting without fail.

### Agenda:

1. Short review and action taken of the previous MOM
2. Discussion on NIRF status.
3. Submission of AQAR for 2024-25
4. Discussion on Prospective plan.
5. Any other matter permission with chair person.

  
23/5/25  
IQAC Coordinator  
CO-ORDINATOR  
IQAC

  
PRINCIPAL  
PRINCIPAL  
Sri Venkateshwaraa Dental College,  
Ariyur, Puducherry - 605 102.  
23/5/25

To  
The member of IQAC - List overleaf

Copy To  
Chairman mail  
COO  
Vice Principals  
All HOD's  
AO

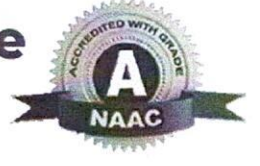


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## INTERNAL QUALITY ASSURANCE CELL (IQAC) as on 16.01.2025

MEMBERS	NAME OF THE MEMBERS	DESIGNATION
Chairperson	Dr. Senthilnathan. S	Professor, Principal
Management Representative	Dr. Vidhya B	COO, SVGI
Teachers	Dr. Sudhakar. R	Vice Principal – Academics
	Dr. Yuvaraj. V	Vice Principal – Clinical
	Dr. Varsha Murthy . J	Vice Principal – PG Studies & Research
	Dr. Rajab Ali	Reader – Dept . of Orthodontics
	Dr. Suresh Kumar	Professor –Dept. of Oral Maxillofacial Surgery
	Dr. Lakshman V.L	Reader - Dept. of Oral Medicine
	Dr. E. Ahila	Reader – Dept. of Periodontics
Senior Administrative Officers	Mr. Soundharrajan	General Manager, SVGI
	Mrs. Magasvari. S	Administrative Officer
IQAC Coordinator	Dr. S. Shabana Fathima	Professor – Dept. of Oral Pathology & Microbiology
IQACo-Coordinator	Dr.Sri Vidhya Marimuthu	Senior Lecturer – Dept. of Periodontics
HR Member	Mrs. P. Lakshmi	Coordinator for Non-Teaching, FDP, SVDC
Local Society	Mrs. Chithra	Vice Principal/ Accreditation Coordinator- Aditya vidyashram Residentail School, Poraiyur campus, Puducherry.
Stake Holders	Mrs. Chitra Shah	Director – Sathya Special School, Puducherry
Alumni	Dr. A. Sudhagar	Tutor - SVDC
External Member	Mr. Prabeesh	ISO - Coordinator
Student Member	Ms. Satya Narayani	Batch (2023-2024)

IQAC Coordinator

CO-ORDINATOR  
IQAC

PRINCIPAL  
PRINCIPAL

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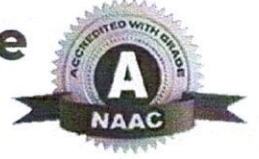


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## Attendance Sheet - 28/05/2025

Sl.No	NAME	DESIGNATION	SIGNATURE
1	Dr. Senthilnathan. S	Professor, Principal	
2	Dr. Vidhya B	COO, SVGI	
3	Dr. Sudhakar. R	Vice Principal – Academics	
4	Dr. Yuvaraj. V	Vice Principal – Clinical	
5	Dr. Varsha Murthy . J	Vice Principal – PG Studies & Research	
6	Dr. Rajab Ali	Reader – Dept . of Orthodontics	
7	Dr. Suresh Kumar	Professor –Dept. of Oral Maxillofacial Surgery	
8	Dr. Lakshman V.L	Reader - Dept. of Oral Medicine	
9	Dr. E. Ahila	Reader – Dept. of Periodontics	
10	Mr. Soundharrajan	General Manager, SVGI	
11	Mrs. Magasvari. S	Administrative Officer	
12	Dr. S. Shabana Fathima	Professor – Dept. of Oral Pathology & Microbiology	
13	Dr.Sri Vidhya Marimuthu	Senior Lecturer – Dept. of Periodontics	
14	Mrs. P. Lakshmi	Coordinator for Non-Teaching, FDP, SVDC	
15	Mrs. Chithra	Vice Principal/ Accreditation Coordinator- Aditya vidyashram Residentail School, Poraiyur campus, Puducherry.	Absent
16	Mrs. Chitra Shah	Director – Sathya Special School, Puducherry	
17	Dr. A. Sudhagar	Tutor - SVDC	
18	Mr. Prabeesh	ISO - Coordinator	
19	Ms. Satya Narayani	Batch (2023-2024)	

IQAC Coordinator

CO-ORDINATOR  
IQAC

PRINCIPAL  
PRINCIPAL

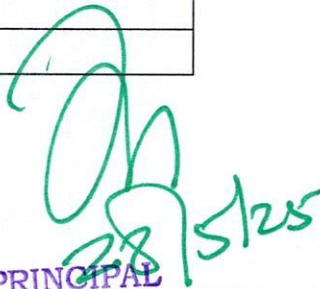
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MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL HELD ON 28<sup>TH</sup> MAY 2025 AT 2.30 PM IN THE MEETING HALL OF SVDC

**Members Present:**

MEMBERS	NAME OF THE MEMBERS	DESIGNATION
Chairperson	Dr. Senthilnathan. S	Professor, Principal
Management Representative	Dr. B. Vidhya	COO, SVGI
Teachers	Dr. Sudhakar. R	Vice Principal – Academics
	Dr. Yuvaraj	Vice Principal – Clinical
	Dr. Varsha Murthy . J	Vice Principal – PG Studies & Research
	Dr. Rajab Ali	Professor – Dept . of Orthodontics
	Dr. Amuthan	Senior Lecturer – Dept. of Prosthodontics
	Dr. Lakshman V.L	Reader of Oral Medicine
	Dr. E. Ahila	Reader of Periodontics
Senior Administrative Officers	Mr. Soundharrajan	General Manager, SVGI
	Mrs. Magasvari. S	Administrative Officer
IQAC Coordinator	Dr. S. Shabana Fathima	Professor – Dept. of Oral Pathology & Microbiology
IQAC Co- Coordinator	Dr. Sri Vidhya Marimuthu	Senior Lecturer – Dept. of Periodontics
HR Member	Mrs. P. Lakshmi	Coordinator for Non-Teaching, FDP, SVDC
Local Society	Mrs. Chithra	Vice Principal/ Accreditation Coordinator- Aditya vidyashram Residentail School, Poraiyur campus, Puducherry.
Stake Holders	Mrs. Chitra Shah	Director – Sathya Special School, Puducherry
Alumni	Dr. A. Sudhagar	Tutor - SVDC
External Member	Mr. Prabeesh	ISO - Coordinator
Student Member	Ms. Satya Narayani	Batch (2023-2024)

  
28/5/25  
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Principal, SVDC welcomed all members. Dr. Shabana Fathima, IQAC Coordinator presented the criteria wise updates.

Previous minute of the meeting was reviewed and action taken was presented by the IQAC Coordinator. The following points were discussed under each Criteria.

## Criteria – 1

- Curriculum Delivery, Other Pedagogy methods such as game based, Knowledge based and role play has to be incorporated in curriculum delivery with proof
- To request University to nominate PG HoD's for BoS ( Board Of Studies) of University

## Criteria – 2

- To conduct more programmes on professional ethics.
- Demographic issues and cross cutting activities to be conducted to the students
- To recruit faculty with PhDs.
- Completion of SWAYAM courses and publications to be made compulsory for CRRIs to obtain course completion certificates.

## Criteria – 3

- Online repository link "GEARBOX" outcomes to be evaluated
- To obtain letter of appreciation from the VAO's of UBA adopted villages with government authorization and to utilize the data of adopted villages for research purpose.
- To develop working skills among the women of adopted villages for their beneficial and passive income such as terracotta jewellery designing, mushroom cultivation
- To increase publications in (Q1,Q2) Journals
- To concentrate more on indexed (PubMed, Scopus, Web of Science)
- Increase research publication/funded studies / Extra Mural grants/Innovation Consultancy to be encourage as in fore from SWOC analysis

## Criteria – 4

- Website to be Updated with the resent infrastructure development in sports facilitated and parking lot.
- Plagiarism software subscription to be updated.
- Wifi Accessibility to be available throughout the campus.
- Infrastructure records to be updated and maintain

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## Criteria – 5

- International Students cell – To request through an email to the university to enroll NRI students in our college
- Alumni meeting- Minimum of 2 and maximum of 4 to be conducted per year
- Placement records to be improvised and maintained
- ABC, APAAR, Digi locker to be updated with students data

## Criteria – 6

- 21001:2018 (EOMS) – To be updated and continue
- 14001:2015 (Environment Management System)
- 50001:2018 (Energy Management System)
- After the AQAR 2024-2025 submission, our college has to enroll for MBGL ( Maturity Based Graded Level) for the next upcoming submissions through NAAC
- AQAR submission (2024-2025) has to be collected at the earliest
- To incorporate all the CDE, Workshops, Conferences, Seminars programmes based on SDG ( Sustained Developmental Goals) and the flyers of the respective programme should display the SDG goals on it

## Criteria – 7

- SVDC – PODS Best Practice to be updated with more number of entrepreneurship and start up as outcome of best practice
- DCU – Institutional Best Practice which was very appreciable by the peer team visit and suggested to be continued in future
- To involve new faculties into the Dental Communication Unit (DCU)
- Grievance Cell – To check examination grievances and analyze it with action taken

## Criteria – 8

- White coat ceremony, Orientation programmes were appreciated by the peer team visit and to be continued
- Research laboratories of the medical college to be utilized by the dental college students for research purpose

**IQAC Coordinator**

**CO-ORDINATOR  
IQAC**

**Principal**

**PRINCIPAL**

**Sri Venkateshwaraa Dental College,  
Ariyur, Puducherry - 605 102.**



## ACTION TAKEN

### Criteria 1:

- Circular has been issued to all the departments asking to incorporate other Pedagogy methods in Teaching and Learning Process.
- Request mail has been sent to nominate PG HOD's for BOS(Board of Studies) of University.

### Criteria 2:

- Meeting has been conducted by Principal to conduct a program on Professional Ethics for faculties & Demographic issues , cross-cutting activities for students for the upcoming Academic year.
- Recruited faculty with PhD and to be incorporated henceforth.
- CRRRI students were sensitized for completion of SWAYAM courses and publications in indexed journals.

### Criteria-3:

- Online repository link "GEARBOX" outcomes are in evaluation process.
- Requested for letter of appreciation from the VAO's of UBA adopted villages with government authorization and to utilize the data of adopted villages for research purpose.
- Had discussion with VAO to sensitize the women of adopted villages for their beneficial and passive income such as terracotta jewellery designing, mushroom cultivation
- Faculty have started publishing in (Q1,Q2)Journals and Indexed journals (PubMed, Scopus, Web of Science)
- Compared to last year ,there is subsequent increase in the research publication/funded studies / Extra Mural grants/Innovation Consultancy in the current year.

### Criteria - 4

- Website Updated with the resent infrastructure development in sports facilitated and parking lot.
- Plagiarism software subscription updated.
- Wifi Accessibility availability throughout the campus is initiated.

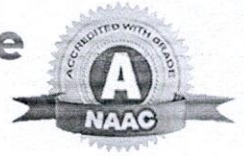


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## Criteria – 5

- International Students cell – To request through an email to the university to enroll NRI students in our college once CENTAC admissions initiated.
- Alumni meeting was conducted 2 per year.
- Placement records improvised and maintained
- ABC, APAAR, Digi locker updating with students data is in process.

## Criteria – 6

- 21001:2018 (EOMS) updated and continued
- 14001:2015 (Environment Management System) updated and continued
- 50001:2018 (Energy Management System) updated and continued
- Faculties have been sensitized for MBGL ( Maturity Based Graded Level).
- AQAR submission (2024-2025) documentation is in the process.
- Incorporated all the CDE, Workshops, Conferences, Seminars programmes based on SDG ( Sustained Developmental Goals) and the flyers of the respective programme should display the SDG goals on it

## Criteria – 7

- Discussions initiated to update SVDC – PODS Best Practice with more number of entrepreneurship and start up as outcome of best practice
- DCU – Institutional Best Practice which was very appreciable by the peer team visit and its being continued.
- Discussion to involve new faculties into the Dental Communication Unit (DCU)
- Grievance Cell -examination grievances analyzed and action taken in process.

## Criteria – 8

- White coat ceremony, Orientation programmes were appreciated by the peer team visit and is being continued.
- Proposal for utilization of Research laboratories in medical college by the dental college students for research purpose has been initiated.

*Shahana*  
22/5/25  
IQAC Coordinator

CO-ORDINATOR  
IQAC

*Senthil Nathan*  
Principal  
Prof. Dr. S. SENTHILNATHAN, MDS,  
PRINCIPAL  
Sri Venkateshwarara Dental College,  
Ariyur, Puducherry - 605 102.